

Creating and Sustaining Your School Garden Program

Workshop Preparation and Supply List

CHECK	Items Needed
	Facility and Set-up
	Table for registration
	Table for food, and any food and beverages to serve
	Tables to display resource materials
	Trash cans, compost bucket, and recycling bins
	Tables for outdoor activities
	Flip charts or whiteboard with markers (or chalkboard w/ chalk)
	Laptop and projector for PowerPoint presentation & Audio system
	Extension cords, power strip
	Pop up-tents/umbrellas to provide shade for outdoor activities
	Registration
	Check-in list for registration
	Nametags. Stickers for decorating nametags (optional).
	Participant roster for attendees (include in packet-optional)
	Post-its or similar for people to write down questions
	Pens, pencils, markers, paper clips, etc.
	<i>Gardens for Learning</i> books
	Packets of workshop agenda and handouts – one/person
	Materials for resource table display
	Workshop evaluations (included in packet)
	Container for completed evaluations
	Certificate of completion (or letter of attendance)
	Door prizes (optional)
	Outdoor Classroom Management
	Egg cartons labeled for Six of One, Half Dozen of the Other
	Flip chart stand, paper, markers (optional for post-activity discussion)
	Soil and Planting
	1-2 days ahead: Garden bed thoroughly watered and cleared for soil prep
	Tools: trowels, hoes, digging forks, soil rakes, spades, shovel
	Soil shake jar, soil samples to compare
	Compost in various stages for comparison and for bed prep
	Various containers for seeding techniques – six-packs, flats, yogurt containers, etc.
	Potmaker molds, newspaper, scissors, labels, markers, milk cartons, tray
	Seed packets & Seeds for planting – direct sowing and ecopots
	Seed starting mix
	Sowing string, stakes and twine
	Plants suitable for transplanting
	Watering implements: watering can, hose with fan attachment

	Keep It Growing
	Watering equipment: watering can, fan sprayer, oscillator, timers, pressure regulator, power spray hose attachment, drip irrigation
	Irrigation Kits: About 5-6 kits comprised of different kinds of irrigation line, plus various attachments and implements for each group to assemble
	Weed question cards (optional)
	Teaching materials (2 or more copies of each if possible):
	Pests: Row cover, slug or snail traps, gopher wire, traps
	Curricular Connections
	Various garden-based learning curricula for display and use in Educational Tie-Ins
	Various examples of children's literature
	Reference copies of <i>Child's Garden of Standards & Gardens for Learning Supplement</i>
	Choosing Plants and Planting Times
	Assortment of seed packets
	Gardens for Learning book
	Regional Planting Guides
	Sunset Western Garden Book (suggested)
	Other crop planting resources as needed
	Designing Your School Garden
	Blank graph paper, pencils, rulers—enough for each person
	Clip boards and measuring tapes
	Planning Your School Garden Program
	Price list from local supplier of garden tools and building materials (optional)
	List of funding sources for school garden programs